# CITY OF ATLANTA REQUEST FOR PROPOSAL

The Request for Proposal (RFP) Package No. 2013-001 <u>Vertical Transportation Replacement Phase</u> <u>III Logistics and Coordination Project</u> will be received by designated staff of the Atlanta Airline Terminal Corporation ("AATC"), at the AATC office located at Hartsfield-Jackson Atlanta International Airport, North Terminal, third floor on **Thursday, February 28, 2013 by 1:00 PM.** Request for Proposal documents will be available from AATC.

#### **Minimum Qualifications**:

- 1. The respondent, nor any of its team members, can be engaged in any dispute or litigation with the City of Atlanta (the "City").
- 2. The Respondent shall have a current Georgia business license.
- 3. The Respondent shall have an office within the state of Georgia located within one hundred (100) miles of the site. The office shall have a legitimate street address, be fully staffed (staff to include management, estimating, field supervision and installation personnel), and shall have been in place for a minimum of one year prior to the bid date.
- 4. The Respondent, after completion of the work, shall maintain an office within the state of Georgia located within one hundred (100) miles of the site. The office shall have a legitimate street address, be fully staffed (listed above), and shall be kept for a minimum of two (2) years to coincide with the contractor warranty requirements.
- 5. The Respondent, after completion of the work, shall maintain his Georgia business license for a minimum of two (2) years to coincide with the contractor warranty requirements.
- 6. The Respondent must demonstrate experience in the construction and management of five (5) projects of similar size and scope.
- 7. The Respondent must be able to meet the required insurance and bonding requirements of the project.

Scope of Services: Furnish all labor, material, equipment, tools, supplies, services, supervision and all other necessary incidentals for the total, satisfactory and timely performance to complete the Vertical Transportation Replacement Phase III Logistics and Coordination Project at the Hartsfield – Jackson Atlanta International Airport in accordance with the Contract Agreement, Construction Period, all associated Contract Documents and the Request for Proposal (AATC RFP 2013-001) dated February 4, 2013.

## I. SCOPE:

The following scope is provided as a general overview of the <u>Vertical Transportation Replacement Phase III</u> Logistics and Coordination Project scope of work:

- The contractor shall install demountable partitions at each escalator to maintain safety and separate the work areas from pedestrian access. Contractor will construct, maintain and remove the identified storage areas as identified in Exhibit II and Exhibit II in accordance with the schedule provided in Exhibit III. Walls to be constructed per the DOA specifications with minimum 1/2" masonite floor protection. (Contractor will be required to submit a detailed floor plan identifying the dimensions of the demising walls and locations of doors for each storage, laydown and construction wall for AATC/DOA approval prior to mobilization.)
- Demountable partitions shall be minimum 8' tall, constructed with drywall, finished and painted and secured with hollow metal DOUBLE doors containing Best seven-pin cored locking device operating using a green, orange or sand construction core. Areas of laydown will be returned to original condition after storage area is removed.

- In addition to the EAST/WEST laydown areas at each Moving Side Walk, the contractor shall construct an additional storage area with demountable partitions within the APM Mall between C and D concourses for new and used materials. These areas will be constructed to maintain safety and separate the equipment from pedestrian access. The work shall be carried on in such a manner as to not cause unnecessary interruption or interference with pedestrian flow or operations. At a minimum, All floor areas to be covered with 1/2" masonite. Storage area will be 80' long and 8' in width.
- The contractor shall be responsible for the coordination, scheduling and cost of the removal of the roof hatch access panel to facilitate the material movement both in and out associated with the eco-mod escalator modernization. This will be an as-needed basis, but base bid will include mobilization of a crane to support this movement for a minimum of **42 nights** throughout the project. The Contractor will be responsible for contracting with a qualified crane and rigging company for maximum lift weight of 5,000lbs.
- To facilitate the lowering of material through the access panel, the contractor will be responsible to raise the access panel in the acoustical ceiling over the escalators. The access panel must be lowered after the lift is completed and must maintain the existing condition of the ceiling. Any damaged ceiling tiles/grid will be replaced by the contractor. Ceiling removal to be coordinated with the crane lifts.
- Contractor will be required to provide a lull to lift the upper section of the eco-mod escalator through the open window or double doors on the concourses for KONE. Current schedule provides for 4 separate lifts needed for the A3, A4, B3 and B4 escalators upper modules. The upper module weight is approximately 2,500lbs.
- The contractor will be required to remove/protect and store the black porcelain panels that provide a "wainscot" on the escalator walls. After the escalator modification is completed, the contractor will be responsible to reinstall the porcelain panel system to its original condition.
- The contractor shall be responsible for removal of all salvaged components from the storage areas. This work will take place at appropriate intervals to maintain adequate storage space in the storage rooms. Transport of trash from the APM Mall can be accomplished by use of the station elevators. Contractor is responsible for subsequent removal from the airport. Base bid will include 4,500 man hours for the removal of salvaged components associated with the escalators and an additional 4,500 man hours for the removal of salvaged components associated with the Moving Side Walks.
- The contractor is responsible for posting signs at all floors notifying pedestrians of the reason the equipment has been taken out of service and the date it is expected to be returned to service. A second sign identifying alternate routes shall be posted at each landing. This sign shall provide clear and concise directions to pedestrians of alternate travel means to reach the level served by the equipment which is out of service. If another point of access is available, directions to it shall be given. Signage is subject to DOA/AATC approval prior to fabrication via submittal to include details on installation, letter style & size, sign dimensions, material type and colors.
- The contractor will carry an allowance of \$35,000 in their base bid to cover the required sign wraps for the laydown and storage areas.
- The contractor is to assume full responsibility for the protection and safe keeping of tools and products used for this ancillary work. Contractor shall comply with all safety and security requirements in the maintenance of tools and construction materials ensuring areas are secured at all times.

#### II. SCHEDULE:

A. Time is of the essence. Contractor shall diligently prosecute the work and include the necessary manpower and equipment to perform the scope of work. The submitted schedule will be used to evaluate the contractor's proposal.

**Bids due no later than:** Construction Duration

February 28, 2013 by 1:00PM To Be Provided by the Contractor Substantial Completion: TBD

RFP Documents for the Vertical Transportation Replacement Phase III Logistics and Coordination Project were prepared by AATC. This RFP does NOT contain drawings or specifications for reference. The RFP Documents will contain ALL information needed for providing a responsive bid for the Vertical Transportation Replacement Phase III Logistics and Coordination Project.

To be considered, Respondents must submit a complete response to the issued RFP. The format mandated by this RFP is not negotiable. Responses shall be submitted in sealed envelope(s) or package(s). The outside of the envelope(s) or package(s) must clearly indicate the name of the project: **AATC RFP 2013-001, Vertical Transportation Replacement Phase III Logistics and Coordination Project,** name and address of the Respondent. Submittals shall include one (1) marked "Original" and three (3) copies separately bound proposals and submit no later than **1PM, Thursday, February 28, 2013** in a sealed envelope addressed to Mr. Kofi Smith, Atlanta Airlines Terminal Corporation, PO Box 45170, 3rd Floor North Terminal, Hartsfield- Jackson Atlanta International Airport, Atlanta, Georgia 30320. Enclose in the envelope all documents required to be submitted in accordance with the Request for Proposal.

Any proposals received after 1:00 PM on February 28, 2013 will be disqualified. The pre-bid conference will be held <u>Thursday</u>, <u>February 14<sup>th</sup></u>, <u>2013 at 11:00 AM</u> at the AATC offices, North Terminal, 3rd floor.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the bid. The bid shall contain the full name of each person, firm or corporation and the complete address.

### **Questions**

If you have any questions regarding this project, **please direct them to Ms. Felicia Wyms, Manager of Engineering for AATC** at (404) 530-2108, or by E-mail at <u>F.Wyms@aatc.org</u>. Utilize the RFI forms and see deadline for RFI submission within the project RFP.

The AATC reserves the absolute right to reject any and all proposals and waive any technicalities at any time.